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Security Information

MEMORANDUM: FOR THE RECORD

~~CONFIDENTIAL~~

SUBJECT : Regular Weekly Staff Meeting

1. The regular weekly staff meeting was held on Tuesday morning 29 July with Col. Baird, [REDACTED] in attendance. The following was discussed:

a. Col. Baird has instructed [REDACTED] to prepare a written charter for the Career Service Board of the Office of Training. Mr. [REDACTED] outlined the steps that had been taken by other offices of the Agency in setting up their CSBs. He discussed in a general way the progress being made by OCI, OTR, and Communications in setting up their Boards. In general, the following facts were highlighted:

(1) That the overt offices do not have as difficult a problem of setting up a CSB as the covert offices and therefore are progressing quicker.

(2) That covert offices are having difficulty in determining just how they will handle the establishment of CSB.

(3) That the possible solution will be the establishment of three boards in the covert offices and as a result TR(S) would be people in the category on all three boards as well as regular R(S) employees.

(4) That the offices are not using the Executive Inventories yet.

(5) That military personnel should be handled the same as civilians as far as CSB is concerned.

(6) That personal meetings between board members are preferable to contacts by memorandum.

b. Col. Baird thought that an unwarranted amount of time is being devoted by top personnel of Training to clerical personnel problems. [REDACTED] will be given the responsibility of coordinating and making recommendations on action to be taken where clerical personnel are involved. Col. Baird intends to give [REDACTED] 100% backing in an attempt to ease the clerical personnel problem within Training.

c. [REDACTED] felt that the potential personnel which would be made available for other assignment by virtue of the reorganization of DDP should be treated on an individual basis at the time they are available and he did not feel that OTR should necessarily establish a program to develop these people for future assignment on a group basis.

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